

Board of Fire Commissioners Woodbridge Fire District No. 8

Minutes of Regular Meeting March 25, 2025

The regular meeting of the Hopelawn Fire Commissioners Fire District 8 as published in The Home News Tribune was called to order by President Gillespie at 6:00pm. The Pledge of Allegiance was followed by a moment of silence for our sick and deceased members .

Roll call ----- 5of 5 members present.

Minutes m/m Natole sec. Aquino to dispense the reading of last month's minutes

Bills 5163 to 5192 m/m Mayoros sec. Natole to pay the bills

Treasurers Report

| | |
|-----------------|--------------|
| Northfield Bank | 1,260,305.09 |
|-----------------|--------------|

| | |
|-------|--------------|
| Total | 1,260,305.09 |
|-------|--------------|

m/m Natole sec. Aquino to accept the report

Finance and Budget

1. Financial disclosure forms must be filled out by April 30th

Buildings and Ground

1. New A/C units needed for upstairs
2. New A/C unit needed for basement
3. Bilco door needs painted

Apparatus, Vehicles and Equipment

1. EMS supplies ordered
2. Hose testing to be done
3. Accountability tags ordered

4. PMs done on Rescue truck
5. Helmets need to be replaced soon as per NFPA standards
6. 2 fire fighters fitted for gear
7. One extinguisher to be filled

Communications

1. Batteries for portable radios and Harris radios on back order
2. Radios need to be reprogrammed for county band as per resolution at Town Hall .All emergency services will be able to communicate with each other .
3. We are buying radios from WCJ Consultants (to be put as question on new budget
4. 6 new pagers in (new ones will be handed out to officers)

Insurance and Human Resources

1. Insurance policy updated

Fire Officials Report --- no report

Fire Chiefs Report

1. Company Diner March 29th
2. One new member on rolls
3. Drill this Thursday
4. Hose testing to be done
5. Update on Hampton In policy requested

Fire Company President

1. One new member put on rolls
2. One member resigned

Training Office

1. Three members in fire one
2. Drill this Thursday (Engine Company Operations)

Custodians report

1. Changed light fixture in annex
2. Changed light bulbs in ladies bathroom
3. Changed light bulbs in men's bathroom
4. Purchased items from Home Depot

Grounds keeper

1. Monthly lubrication of all locks
2. Debris removed from catch basins – Laurel ,Louis Pennsylvania and Loretta
3. Garbage /Trash clean up as needed to district eight properties
4. Spring fertilizer applied to annex lawn
5. Monthly maintenance done to portable air conditioning units
6. Spring cleanup scheduled for the month of April

Unfinished Business

1. None

New Business

1. None

Archive Items

1. Request that all new equipment issued stay in fire house.
2. Board request that they be notified when items are to be dropped off.
3. All Vehicles problems to be reported to Commissioner Gillespie
4. All members need to wear seat belts when in Fire Department vehicles
5. Carteret suit in the hands of the insurance company

Resolutions - none

Public - none

Adjournment m/m Natole sec. Aquino at 7:05 pm

HOPELAWN FIRE DISTRICT #8

March 2025 BILL LIST

February 26 through March 25, 2025

| Date | Num | Name | Memo | Amount |
|----------------------------|------|--|--|-------------------|
| Feb 26 - Mar 25, 25 | | | | |
| 02/28/2025 | 5163 | Hessert Chevrolet | 8-3-2 Spotlight removal , Havis charge guard, rear lift kitwh... | -2,781.26 |
| 02/28/2025 | 5164 | Middlesex County Fire Academy | NJ Firefighter 1 Course x 3 @ 236.00 | -708.00 |
| 02/28/2025 | 5165 | NOTTINGHAM INSURANCE | Policy VFNUTR0034936 QTR installment 1 of 4 (policy eff... | -8,790.00 |
| 02/28/2025 | 5166 | Workwise Compliance | NJ Workwise Compliance Essential Membership 1 year | -213.95 |
| 03/05/2025 | 5167 | Board Of Commissioners Dist #7 | Dispatch Services - March 2025 | -4,000.00 |
| 03/05/2025 | 5168 | Dolce Pizzeria & Restaurant | Food for fire monthly drill | -83.76 |
| 03/05/2025 | 5169 | Elizabethtown Gas | A/C#5707841900 -01/22/2025 - 02/19/2025 -Firehouse | -714.75 |
| 03/05/2025 | 5170 | German Squad Auto Repair | Oil change 8-3-6 | -141.75 |
| 03/05/2025 | 5171 | Maria Bucsanszky, EA | Monthly Fee - March 2025 | -2,375.00 |
| 03/05/2025 | 5172 | Elizabethtown Gas | A/C#3768972651 -01/22/2025 - 02/19/2025 -Annex | -209.80 |
| 03/07/2025 | 5173 | NOTTINGHAM INSURANCE | Policy VFNUTR0034936 QTR installment 2 of 4 (policy eff... | -8,686.00 |
| 03/07/2025 | 5174 | Township of Woodbridge | ACCOUNT #30054800-0/Annex 2025 Sewer User Fee | -690.90 |
| 03/07/2025 | 5175 | Verizon (Tablets) | Acct #542353425-00001/Tablets - 01/24/2025 - 02/23/2025 | -301.10 |
| 03/07/2025 | 5176 | WEX BANK | ACC # 0496001880087-Fuel February 2025 | -578.89 |
| 03/07/2025 | 5177 | NetLink Web Services, LLC | Website - NJ P.L. 2011, c. 167 -March 2025 Fire District ... | -199.00 |
| 03/11/2025 | 5178 | Advanced Auto Parts | Account #1872556856 - Supplies | -10.12 |
| 03/11/2025 | 5179 | Motorola | Account #1036497122 0001 (6) pager programming | -360.00 |
| 03/11/2025 | 5180 | New Jersey Fire Equipment Co. | Repair two SCBA packs | -186.94 |
| 03/11/2025 | 5181 | Staples Credit Plan | C/S # RCH 27244586 Firehouse- OFFICE SUPPLIES | -847.55 |
| 03/11/2025 | 5182 | Township of Woodbridge | ACCOUNT #30054900-0/Firehouse 2025 Sewer User Fee... | -384.58 |
| 03/11/2025 | 5183 | Township of Woodbridge. | (1) Getac tablet - docking station, warranty and vehicle ad... | -4,248.00 |
| 03/17/2025 | 5184 | Comcast | Account #8499 05 340 0831673 Internet and Cable 03/05/... | -616.92 |
| 03/17/2025 | 5185 | Joint Board of Fire Commissioners | 2025 Annual Assessment | -3,000.00 |
| 03/17/2025 | 5186 | PSE&G | Account #6550513006 (Annex) 02/05/2025 - 03/06/2025 | -73.29 |
| 03/17/2025 | 5187 | R & S Glass And Mirror | Windshield Replacement for 8-3-1 | -359.00 |
| 03/17/2025 | 5188 | Skylands Area Fire Equipment & Trai... | Supplies | -420.00 |
| 03/17/2025 | 5189 | PSE&G | Account #6585293118 (Firehouse) 02/05/2025 - 03/06/20... | -710.76 |
| 03/17/2025 | 5190 | Skylands Area Fire Equipment & Trai... | Ben 3 Plus , standard configuration w/ EZ-flips | -1,260.00 |
| 03/21/2025 | 5191 | Henning Building Supply | supplies for forcible entry tool cleaning | -83.12 |
| 03/21/2025 | 5192 | Witmer Public Safety Group, Inc | firefighters gloves | -149.28 |
| 03/25/2025 | TEPS | Division of Pensions & Benefits | PERS - 2025 Annual Employer Appropriation | -5,219.00 |
| Feb 26 - Mar 25, 25 | | | | -48,402.72 |

HOPELAWN FIRE DISTRICT #8
TREASURER'S REPORT
As of March 25, 2025

| | <u>Mar 25, 25</u> |
|---------------------------------|----------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| Northfield Bank | 1,260,305.09 |
| Total Checking/Savings | <u>1,260,305.09</u> |
| Total Current Assets | <u>1,260,305.09</u> |
| TOTAL ASSETS | <u><u>1,260,305.09</u></u> |
| LIABILITIES & EQUITY | 0.00 |