

Board of Fire Commissioners Woodbridge Fire District No. 8

Minutes of Regular Meeting November 25, 2025 ,

The regular meeting of the Hopelawn Fire Commissioners Fire District 8 as published in The Home News Tribune was called to order by President Gillespie at 6:00pm. The Pledge of Allegiance was followed by a moment of silence for our sick and deceased members .

Roll call ----- 4 of 5 members present.

Minutes m/m Mayoros sec. Aquino to dispense the reading of last month's minutes

Bills 5424 to 5446 m/m Mayoros sec. Aquino to pay the bills

Treasurers Report

Northfield Bank	1,131,258.31
Total	1,131,258.31

m/m Mayoros sec. Aquino to accept the report

Finance and Budget

1. Budget to be adopted tonight

Buildings and Ground

1. Mason still working on Fire house
2. New generator project to start when permits are done by township

Apparatus, Vehicles and Equipment

1. Air shore line system being looked into
2. 8-3-5 tires to be replaced
3. 8-3-1 cabin filter to be replaced
4. 8-3 has air brake issues , tech coming next week to check problem

5. 1 pack to be changed over
6. 8-3-1 being monitored by mechanic for noises
7. 1 pack to be sent out

Communications

1. Radios need to be reprogrammed for county band as per resolution at Town Hall .All emergency services will be able to communicate with each other .
2. G- Tech in ,needs to be programmed

Insurance and Human Resources

1. Some members still need physicals
2. All LOSAP questions to be addressed to D. Petrick
3. All questions for the Commissioners to be brought up at meeting
4. New man to be put on insurance
5. New social media policy will be introduced and signed by the board tonight

Fire Officials Report --- see report

Fire Chiefs Report

1. Meeting with district 7 about auto aid response
2. Upcoming events ,parades in town and with township

Fire Company President

1. Township parade 11/29/2025
2. Santa ride 12/14/2025

Training Office

1. BBP and hazmat training done , makeup class to be scheduled

Custodians report

1. Flushed out pumps
2. Replaced lights
3. Plumbing company fix heaters in bay
4. Plumbing company to work on annex heating system

Grounds keeper

1. Monthly lubrication of all entry locks firehouse and annex
2. Debris removed from catch basins
3. Trash cleaned up on fire district properties
4. Monthly maintenance done to A/C units
5. Bought cleaning and lawn care supplies
6. Restocked freezer with ice bags for cert team

Unfinished Business

1. None

New Business

1. Request for potable foam units for engines

Archive Items

1. Request that all new equipment issued stay in fire house.
2. Board request that they be notified when items are to be dropped off.
3. All Vehicles problems to be reported to Commissioner Gillespie
4. All members need to wear seat belts when in Fire Department vehicles

Resolutions

2025-27 adoption of new budget 4 yes 1 absent

2025-27 move monies to other line items 4 yes 1 absent

2025-28 Radio agreement

4 yes 1 absent

New social media policy for the board introduced ,the Board of Fire Commissioners will follow the same social media policy as the Fire Company All board member must read and sign policy .

4 yes 1 absent

Adjournment m/m Mayoros sec. Aquino at 7:05 pm

HOPELAWN FIRE DISTRICT #8
NOVEMBER 2025 BILL LIST
 October 29 through November 25, 2025

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Oct 29 - Nov 25, 25				
11/04/2025	5424	Board Of Commissioners Dist...	Dispatch Services -November 2025	-4,000.00
11/04/2025	5425	Elizabethtown Gas	A/C#5707841900 - 09/19/2025 - 10/21/20...	-198.31
11/04/2025	5426	Independent Overhead Door	Firehouse Bay #1 Door maintenance and h...	-551.00
11/04/2025	5427	Maria Bucsanszky, EA	Monthly Fee -November 2025	-2,375.00
11/04/2025	5428	NetLink Web Services, LLC	Website - NJ P.L. 2011, c. 167 -Novembe...	-199.00
11/07/2025	5430	Access Compliance, LLC	Firefighter Physical	-305.00
11/07/2025	5431	Batista Heating & Cooling, LLC	Bay heater and boiler in annex	-340.00
11/07/2025	5432	Dennis Petrick	Reimbursement - Respiratory protection o...	-1,500.00
11/07/2025	5433	Michael Solovey	Election Custodian 11/14/2025	-250.00
11/07/2025	5434	Richard Braslow	Legal Service Rendered	-27.50
11/07/2025	5435	Verizon (Tablets)	Acct #542353425-00001/Tablets - 09/24/...	-420.58
11/07/2025	5436	WEX BANK	ACC # 0496001880087-Fuel October 202...	-3,363.73
11/13/2025	5437	Advanced Auto Parts	Account #1872556856 - Supplies	-36.24
11/13/2025	5438	Batista Heating & Cooling, LLC	Gas valve and pilot assembly replacement ...	-850.00
11/13/2025	5439	Comcast	Account #8499 05 340 0831673 Internet a...	-616.51
11/13/2025	5440	New Jersey Fire Equipment Co.	Annual Flow test of SCBA Units	-1,397.34
11/13/2025	5441	PSE&G	Account #6585293118 (Firehouse) - 10/0...	-667.19
11/13/2025	5442	Staples Credit Plan	C/S # RCH 27244586 Firehouse- OFFIC...	-205.85
11/13/2025	5443	PSE&G	Account #6550513006 (Annex) - 10/04/20...	-122.87
11/18/2025	5444	Aim Uniform	Shirts	-81.00
11/18/2025	5445	Middlesex Water Company	Account #6022881542 Hydrant Service-N...	-7,503.81
11/18/2025	5446	NOTTINGHAM INSURANCE	Policy VFP42311676E9 - Accident and Si...	-1,265.00
11/25/2025	5429	AmTrust North America	Acct# 28255717 Pol#PWC1167018 WC I...	-7,632.00
Oct 29 - Nov 25, 25				-33,907.93

HOPELAWN FIRE DISTRICT #8
TREASURER'S REPORT
As of November 25, 2025

	<u>Nov 25, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
Northfield Bank	1,131,258.31
Total Checking/Savings	<u>1,131,258.31</u>
Total Current Assets	<u>1,131,258.31</u>
TOTAL ASSETS	<u><u>1,131,258.31</u></u>
LIABILITIES & EQUITY	0.00

RESOLUTION

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 8

2025

WHEREAS, the Treasurer of Fire District No. 8 reports that certain 2025 budget appropriations have insufficient balances to meet the 2025 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

From		To	
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Equipment	\$ 22,000.00	M&R-Firehouse	\$ 65,000.00
M&R-Annex	5,000.00	Physical Exams	<u>1,000.00</u>
M&R-Apparatus	5,000.00		
Mandatory Equip & Training	32,000.00		
A-14/Fringe	<u>2,000.00</u>		
TOTAL	<u>\$ 66,000.00</u>	TOTAL	<u>\$ 66,000.00</u>

Gillespie, R	<u>✓</u>	Yes	___	No
Mayoros, T	<u>✓</u>	Yes	___	No
Petrick, D.	<u>✓</u>	Yes	___	No
Natole, J	___	Yes	___	No
Aquino, D	<u>✓</u>	Yes	___	No

HB sent

Adopted, November 25, 2025
Date

2026 FIRE DISTRICT BUDGET RESOLUTION

Woodbridge Township FD No. 8

FISCAL YEAR: January 1, 2026 to December 31, 2026

WHEREAS, the Annual Budget for Woodbridge Township FD No. 8 (the 'Fire District') for the fiscal year beginning January 1, 2026 and ending December 31, 2026 has been presented before the Board of Commissioners of the Fire District at its open public meeting of November 25, 2025; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,212,197.94 which includes an amount to be raised by taxation of \$1,172,885.94 and Total Appropriations of \$1,212,197.94; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on November 25, 2025 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2026 and ending December 31, 2026 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on December 30, 2025.

HOPELAWNFD@AOL.COM
(Secretary's Signature)

11/25/2025
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
THOMAS MAYOROS	✓			
ROBERT GILLESPIE	✓			
DENNIS PETRICK	✓			
JOSEPH NATOLE				✓
DANIEL AQUINO	✓			

FIRE OFFICIALS REPORT NOVEMBER 2025

The Bureau investigated a fire alarm malfunction at Dollar Tree, the alarm was checked out and was in working order.

The fire alarm system for the entire building had the issue which was corrected the same day.

The fire zones and lanes have been repainted at the Hampton Inn and Long Horn steak house, a new fire lane was added between the parking spots at the main Driveway off route 9 towards McDonalds.

Hampton Inn is scheduled to have a new fire alarm system installed next year, the company has allocated funding to replace the system which is over 20 years old.

The computer in the Bureau office has been acting up lately loading slow, freezing up. If it's possible if we could upgrade next year. It seems like it is getting outdated with the newer programs especially the DFS dynamics programs. If we could get a second monitor placed next to the existing monitor.

An OPRA request received for 51 NBA Warehouse. The requested was addressed and the information was sent back to the requestor.

Respectfully submitted,

Captain Frank DellaPietro III
Fire Official